

	Directors Guild of Canada	

# Screen Composer Membership Application



# Joining the Directors Guild of Canada

## Overview

The DIRECTORS GUILD OF CANADA (DGC) is a national labour organization representing key creative and logistical personnel in the film and television industry. In 1962, the Guild began as an association of creative film directors and expanded into all areas of Canadian film and television production, design and editing.

A primary mandate of the Guild is to promote and advance the quality and vitality of Canadian feature film and television production. The Guild promotes its members nationally and internationally, lobbies on issues critical to its membership, negotiates improved working conditions, provides professional development opportunities for members to upgrade skills, and provides members with a comprehensive health and dental plan and a group Retirement Savings Plan (RSP).

## Application Process

There is a process that membership applications go through before an applicant is officially considered a member of the Directors Guild of Canada.

Your application will be reviewed to ensure that it is complete, and your conditions for membership are in accordance with the agreement between the DGC and the Screen Composers Guild of Canada (SCGC) (September 18, 2013). An incomplete application will be returned to you to be satisfactorily completed. If everything is complete, you will be formally recognized by the National Membership and Training Committee (NM&T) and given a membership ID number.

Note: At this time as a Screen Composer member, you will be a member of DGC National and are not being considered for membership to a regional District Council. However, at some later date you may be assigned to a District Council based on your area of residence and you may be asked to fill out whatever forms that District Council may require.

## Dues

The agreement between the Screen Composers Guild of Canada and the DGC provides:

“3.5.1. Screen composers admitted as members to the DGC will be required to pay a new member fee, annual membership fee, working fees, and/or assessments to the DGC as determined in accordance with the DGC constitution, as well as paying whatever other fees may be required by the SCGC.”

Pursuant to the agreement, the National Executive Board (NEB) of the DGC passed a motion on February 23<sup>rd</sup> 2013 to facilitate early membership, waiving all new member and annual dues (and excluding access to benefit programs) until such time as a collective agreement for Screen Composers is signed with the CMPA. Subsequent to such an agreement being signed all current members will be subject to pro-rated annual dues and all new members will be subject to both new member dues and annual dues.

## Qualifications for Membership

Qualifications for membership to the DGC as a Screen Composer are the following:

- (a) The applicant must be a Canadian citizen or permanent resident and,
- (b) The applicant must have accumulated a minimum 75 minutes\* of screen time as a Screen Composer on DGC signatory productions and,
- (c) The applicant must be a member of the national professional body of screen composers (SCGC)

In order to verify citizenship or residency you must provide a copy of one of the following:

- Canadian Birth Certificate
- Canadian Passport
- Canadian Permanent Resident Card

In order to verify minutes worked you must submit ONE of the following:

- a Screen Composer Credit Form (see page 5) signed by the appropriate producer or individual for each production listed on the form, or;
- a letter verifying employment from the appropriate producer or individual for each production listed on the Credit Form, or;
- any other method of verification of credits subject to approval by the DGC

In order to verify your membership to the national professional body of screen composers (SCGC) you must provide:

- Screen Composers Guild of Canada (SCGC) membership number

(\* Note: 75 Minutes is being used as a guideline only. For example, if you have the only Screen Composer credit on a feature film of 90 minutes in length, it will count as 90 minutes of screen time as a Screen Composer. If there are multiple composers, however, you must specify the extent of your contribution.

## **Membership Application Form & Authorization to Bargain**

- a) I hereby apply for membership in the Directors Guild of Canada. In applying for membership, I understand that the Guild and/ or the District Council (if I am assigned to and admitted as a member of a District Council), intend(s) to act as my exclusive bargaining agent and to represent me in collective bargaining with any present or future employer on all present and future productions with the exception of those subject to the Federal Status of the Artist Act. I also understand that this authorization may be used by the Guild and/or the District Council to obtain recognition from my present or future employer on all present and future productions without certification.
- b) I hereby authorize the Directors Guild of Canada, or the District Council if I am assigned to and admitted by a District Council, or both of them, as appropriate, to act as my collective bargaining agent in all matters of wages, hours and other conditions of employment with any present or future employer on all present and future productions.

### THE UNDERSIGNED HEREBY AGREES:

- (a) to pay to the DGC and, if assigned to and admitted by a District Council, the appropriate District Council all required dues, new members dues, assessments, carrying charges, interest charges, administrative fees, fines (in the nature of civil debts) or other amounts assessed by any hearings committee, and any other payment authorized by the DGC or appropriate District Council; and
- (b) to be bound by the DGC Constitution, any applicable Council Constitution, all DGC or applicable Council resolutions, the decision of any DGC or applicable Council Hearings Committee, any applicable collective agreement or Guild Basic Agreement, and any other agreement to which the DGC or the applicable Council is a party including but not limited to the reciprocal agreements or any other association, society, organization, union or labour organization, and in particular, the agreement between the Screen Composers Guild of Canada and the DGC and any other agreement between those two organizations

(Membership Application Form and Authorization to Bargain cont'd)

Name:

\_\_\_\_\_

(please print)                      Last                                      First                                      Middle

Mailing Address:

\_\_\_\_\_

City:                                      Province:                                      Postal Code:

\_\_\_\_\_

Home Ph: (    )                      Work Ph: (    )                      Cell Ph: (    )

\_\_\_\_\_

Pager: (    )                      Home Fax: (    )                      Work Fax: (    )

\_\_\_\_\_

Company Name (if incorporated):

\_\_\_\_\_

Email Address:

\_\_\_\_\_

Social Insurance Number:

Preferred Language of Correspondence:                      English                       French

\_\_\_\_\_

Agent Information:

\_\_\_\_\_

Union Affiliations:

\_\_\_\_\_

Screen Composers Guild of Canada (SCGC) Membership #:

\_\_\_\_\_

You are a:     Canadian Citizen                      Or     Permanent Resident

DATE:

SIGNATURE:

\_\_\_\_\_



## Consent, Authorization and Release Form with Respect to the Gathering of Personal Information

### DGC PURPOSES FOR COLLECTING AND USING PERSONAL INFORMATION

- Posting availability lists for industry employers and website
- Publication of Online Member Directory for industry employers and website
- Provision of information on membership status for employment and membership purposes
- Consider applications and upgrades for membership
- Advise you of training opportunities
- Consider and process complaints filed under the DGC Constitution
- Administration of the DGC Awards and jury process
- Conduct of voting by members for such purposes as Awards, Constitutional amendments, referendums and ratifications

I understand that it is a necessary feature of DGC membership that certain personal information be subject to limited use and disclosure as described above. In some circumstances, I may choose to limit the use and disclosure of my personal information, and I have indicated those exclusions below

### Exclusions

**[If you tick a box, that piece of personal information will not be used for the purpose indicated]:**

Type of information collected	Availability Lists	Online Member Directory	Applications and Upgrades
Name	N/A	N/A	N/A
Home Address	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Home Telephone	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Fax	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Email	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Cell	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Agent Contact	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Guild Category	N/A	N/A	N/A
Credits	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

## Consent and Release

1. Unless explicitly exempted above, I hereby consent to the collection of personal information I have provided on the Membership Application Forms and authorize the DGC (the National Office, the applicable District Councils, the members of the RSP Committee and the Trustees of the Health & Welfare Plan, herein collectively referred to as the "DGC") to publish, disclose, distribute, and circulate any or all of the information provided, as shown in the records of the DGC, to its employees and staff, and their professional advisors, including any Insurance Company or third party administrator, producers, employers, payroll companies, other DGC members and the public, solely for the purposes identified above and as required by law.
2. I acknowledge that, to the extent that I have opted not to consent to the use and disclosure of certain personal information, the DGC will be prohibited from using and disclosing this information as indicated, which could affect my interests. In particular, without limiting the generality of the foregoing, it could affect my ability to obtain work in the industry and, in the case of the Plans, could affect the DGC's ability to determine eligibility for benefits, could result in the denial of a claim, and/or my participation in the Plans.
3. I recognize and acknowledge that I am solely responsible for advising the DGC in writing of any changes to, or inaccuracies in that information.
4. In consideration of my admission to membership, I hereby release and forever discharge the DGC, its elected officers, employees, suppliers and agents from any claim whatsoever for damages or otherwise in any way relating to the collection, publication, distribution, circulation, amendment and updating of that information, or any errors or omissions relating thereto, provided that the DGC has acted in good faith with respect to that information.
5. I understand that I may modify, change or withdraw my consent to disclose any of my personal information as indicated if I do so in writing to the DGC.

You may obtain further information on the DGC's Privacy Policy which is posted on the DGC website at [www.dgc.ca](http://www.dgc.ca) or if you wish to modify your consent as indicated in this form, you may contact us by phoning 416-482-6640 or 1-888-972-0098 or by writing to the privacy officer at the DGC National Office.

**Date:**

**Name:**

**Signature:**

**Witness:**



**(Office use only)**

**DGC AUTHORIZATION**

Name:

Date:

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Signature:

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Approved

Denied

Comments:

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**NM&T APPROVAL**

Application approved:

Yes  No

Date:

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If no, explain:

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Approved by:

Signature:

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## Directors Guild of Canada

### Alberta District Council

2526 Battleford Ave., S.W., Suite 133  
Calgary, AB T3E 7J4  
Tel: 403-217-8672  
Fax: 403-217-8678  
[www.dgcalberta.ca](http://www.dgcalberta.ca)

### Ontario District Council

15 Toronto Street, 9th Floor  
Toronto, ON M5C 2E3  
Tel: 416-925-8200  
Fax: 416-925-8400  
[www.dgcodc.ca](http://www.dgcodc.ca)

### Atlantic Regional Council

1657 Barrington Street, Suite 408  
Halifax, NS B3J 2A1  
Tel: 902-492-3424 or  
Toll-free: 1-888-342-6151 (Atlantic)  
Fax: 902-492-2678  
[www.dgcatlantic.ca](http://www.dgcatlantic.ca)

### Quebec District Council

4200 Saint-Laurent Blvd., Suite 708  
Montreal, QC H2W 2R7  
Tel: 514-844-4084  
Fax: 514-844-1067  
[www.cqgcr.ca](http://www.cqgcr.ca)

### British Columbia District Council

1152 Mainland Street, Suite 430  
Vancouver, BC V6B 4X2  
Tel: 604-688-2976  
Fax: 604-688-2610  
[www.dgcbc.com](http://www.dgcbc.com)

### Saskatchewan District Office

2440 Broad Street, Suite #W213B  
Regina, SK S4P 4A1  
Tel: 306-757-8000  
Fax: 306-757-8001  
[www.dgcsask.com](http://www.dgcsask.com)

### Manitoba District Council

The Union Centre  
202B - 275 Broadway  
Winnipeg, MB R3C 4M6  
Tel: 204-940-4301  
Fax: 204-942-2610  
[www.dgcmantoba.ca](http://www.dgcmantoba.ca)  
[www.dgcmantoba.ca](http://www.dgcmantoba.ca)

### DGC National Office

111 Peter Street, Suite 600  
Toronto, ON M5V 2H1  
Tel: 416-925-8200 or  
Toll-free: 1-888-972-0098  
Fax: 416-925-8400  
[www.dgc.ca](http://www.dgc.ca)

